

## **MANAGER OF ACCOUNTING**

The Lynn Water & Sewer Commission is seeking a highly qualified, experienced individual for the Manager of Accounting position.

**Duties:** May include but not limited to the following: Ability to deal with the public in a courteous manner; be responsible in maintaining general ledger; preparation of financial statements; analysis of accounts; preparation of management reports; budgeting; customer billing and collections; federal and state grants accounting; vendor and supplier payments; payroll and bank reconciliations. Skills in mathematics, data entry and other basic computer operations.

**Qualifications:** Bachelor's degree in Accounting a must; three to five years' experience; supervisory skills and managerial experience necessary; strong computer skills; practical knowledge of Munis a plus.

**Salary:** LWSC offers a competitive salary with a full benefits package including educational reimbursement and is an Equal Opportunity Employer. Application with letter of interest and resume to:

Lynn Water & Sewer Commission C/O Robert Fennell, Deputy Director  
400 Parkland Avenue Lynn, MA 01905  
Email to: [bfennell@lynnwatersewer.org](mailto:bfennell@lynnwatersewer.org)